



# **A Caregiver's Toolkit: What You Need to Know When Caring for Someone**



**SUCCESSFULLY  
AGING AND LIVING  
IN SAN ANTONIO**

An Initiative of the San Antonio Area Foundation  
John L. Santikos Charitable Foundation

**Successful Aging and Living in San Antonio (SALSA)** was created by the San Antonio Area Foundation to increase leadership, collaboration and funding to ensure older adults have access to necessary services, information and support systems. The initiative seeks to create a community where older adults are respected, thrive, and live connected lives.

**SALSA** is comprised of a multi-stakeholder, multi-sector steering committee and three focused workgroups. The workgroups are:

- Transportation
- Housing
- Caregiver/Socialization Joint workgroup

The **Caregiver/Socialization Joint workgroup** works to ensure older adults and their caregivers are aware of and have access to available resources in the community. This caregiver toolkit was created by the workgroup to offer resources to those spouses, family, and significant others who provide care for their loved ones. We are pleased to share this second edition of the Toolkit. With feedback from experts in the field and family caregivers, we have added additional resources and information. The success of most care



plans—from hospital discharge to everyday care in the home—often rests on the shoulders of the family caregiver. We hope this toolkit assists new and experienced home-based caregivers to understand their role and provides information about essential support for the challenges caregivers may face.

We know that family caregiving impacts the physical and mental health, finances, career and other family and social relationships caregivers.

When a caregiver has access to resources and information, the quality of life often improves for the caregiver and the person under their care.



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## SECTION 1 Introduction: You are a caregiver



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



Do you help someone with things like picking up groceries, driving to doctor appointments, or paying bills, or providing even more personal help such as bathing or dressing?

If you do any of these or many other tasks to help others, then you are a caregiver. Chances are taking on these tasks is not something you planned on doing. However, you probably have found yourself taking on more and more of these jobs.



Caregiving can be very rewarding. However, it can come with challenges if you don't have a plan to manage all that you do, or the support needed, these day-to-day caregiving activities quickly become overwhelming. And when you are overwhelmed, stress can get the better of you. Missing a doctor's appointment, not filling a prescription, skipping a meal, or not taking the time to meet a friend may seem like small things. But, when these things begin to happen a lot, they will wear you down. And when you are worn down, your mind and body suffer.

When you take care of another person, you are responsible for two people. Then, you may have a 24-hour a day job that will affect many parts of your life. Often you may feel alone, fighting an overwhelming situation by yourself. Be aware that caring for someone else may cause feelings of resentment and anger and guilt. That can be a natural reaction; there is nothing wrong if that is the way you feel. It is very important that you not become isolated, that you obtain help from other people. There is help out there, and you don't have to do this alone.

The purpose of this Caregiver Toolkit is to provide you with resources that can help you. The stressful situations are not going to go away. But learning to manage your stress and coming up with a plan to get things done will help you have more control of the situation.

The first step in managing your caregiving responsibilities is to take care of yourself. You can't provide the best care possible if you are stressed out and dealing with health issues of your own. Taking care of yourself doesn't have to take a lot of time, but it is an essential necessity. When you have a plan and are managing your stress, then you will be in a better position to help the other person. You are only human, be kind to yourself, and take care of yourself.

Here are some tips to manage your role as caregiver:

1. Take care of yourself

- Get some sleep
- Take a break
- Talk to a friend
- Consider professional counseling

2. Learn about the needs of the person you are caring for has

- When you understand the needs and conditions of and know what to expect, you can create a better plan. This gives you control!

3. Get connected with others

- Join a support group
- Reach out to a friend

4. Accept help with grace

- Let others help you do some of the things that need to be done
- Be specific in what you need

5. Nurture your faith and spirituality

- Seek out a trusted spiritual/faith advisor

6. Set healthy boundaries

- As safety allows, create breaks between the care receiver and the care giver

7. Believe that laughter is the best medicine

- Find a funny movie or book
- Laughing feels good!

8. Let go of situations beyond your control

There are some things you simply can't change. Don't waste your time and energy trying to fight or change things you can't

9. Plan ahead

- Keep good notes so that you have a complete record of conversations and events. You may be dealing with a lot of details!
- Know where the important papers are, such as financial, legal and insurance documents
- Know how to get a hold of doctors or other medical professionals. Keep a list of phone numbers and web portals in one place
- Make sure you have any necessary legal documents in place. See section 5 for more details



## 10. Be a caregiver advocate

- Trust your instincts on what the care recipient needs
- Speak up! Be assertive in letting people know what is needed

Source: The Rosalynn Carter Institute for Caregiving

The rest of this Caregiver Toolkit is full of information about different things you need to be aware of or think about as a caregiver. Think of the topics as “tools” to help make your job a little bit easier. The resources listed in each section are not a complete list of all of the help available, but are meant to provide you a place to get started in your search.

In this Toolkit, we use inclusive language. When you see the word “caregiver,” we are referring to you! When you see the word “care receiver,” we are referring to the person you are caring for. You don’t have to be an expert in all of the areas discussed. We just want you to be aware of things that might come up so that you are prepared.

Agencies you can contact for more information (please see resource page in appendix for contact information):

- Alamo Service Connection/ADRC
- Alzheimer’s Association of San Antonio and South Texas
- AARP
- Caregiver SOS through the WellMed Charitable Foundation
- Eldercare Locator
- Family Caregiver Alliance
- UT Health San Antonio Caring for the Caregiver
- Texas Health and Human Services



## SECTION 2 Working Caregivers



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



Caregivers often must continue to work while helping someone else. They are faced with trying to find a balance between at-home responsibilities and their obligation to their employer. Trying to satisfy both commitments is very hard and creates a lot of stress.

Tell your supervisor what is happening and why you may need time off or a more flexible schedule. Ask for assistance. You may want to find out from your employer whether you qualify for and/or the care receiver qualifies for employee assistance. It is possible that one of you works for an organization that offers such help to its employees. You also may want to ask whether one of you qualifies for time off under the Family Medical Leave Act (FMLA); FMLA may be used occasionally, or for a longer period of time (up to 12 weeks/year). Some caregivers are also eligible for paid leave, which can make it more affordable to take time away from work to provide care. Sick leave at some employers may also be used by family caregivers.

Some employers are more understanding than others and may attempt to help their employees. When employees cannot work regular hours, say 9 to 5, employers might allow them to work flexible hours or on weekends. Sometimes they will agree to a 4- day work schedule of 10-hours per day. When that is not possible, they might agree to having 2 people share one job, or to having someone work from home. Talk to your employer about it; you might be able to reach an agreement if you propose it. You can find more information here: <https://www.aarp.org/caregiving/life-balance/info-2019/working-caregiver-tips.html>

Agencies you can contact for more information (please see resource page in appendix for contact information):

- Alamo Service Connection/ADRC
- Benefits Check-up
- Caregiver SOS through the WellMed Charitable Foundation
- UT Health San Antonio Caring for the Caregiver

## SECTION 3 Aging in Place



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers





When we talk about aging in place, we mean being able to choose to live at home—not moving into a facility like a memory care unit or a nursing home. When aging in place, the care receiver remains in their own room, apartment or house that may have to be modified to accommodate their needs. Examples include: building a ramp for a wheelchair, labeling different items within the house for easier identification, and lowering cabinets in the kitchen for safety and accessibility.

There are many things to think about when a care receiver stays in the home. To do so, they may need someone to help with basic needs and hygiene (like taking a shower), assist with household chores (dusting and cleaning the floor), do the laundry, pay bills, shop for food and prepare meals, arrange transportation to clinics, and obtain and make sure medication is taken.

It is very important that a care receiver has opportunities to be socially engaged. We all need to be with other people. Unfortunately, it often happens that a person who is aging in place loses contact with friends. For example, this can happen when one is in a wheelchair and it becomes difficult to go to church or to take part in the activities at a senior center. Therefore, plans have to be made to ensure the care receiver remains in contact with family and friends. And, for safety, that they have a way to call for help in case of an accident.

Some things to think about:

- Is the room, the hall and stairs clutter-free?
- Are hallways and doors wide enough for a wheelchair?
- Do the stairs have handrails? Will the care receiver be able to use them?
- Is the room, apartment or house adequately heated in the winter and cooled in the summer?
- Will the care receiver be able to use the shower? Are there grab bars in the shower? Can they step over the side of the bathtub?

- Is there space for equipment such as a hospital bed and oxygen tanks? Where can one get them? Who pays for them?
- Can area rugs and electric cords be removed to prevent accidents?
- Will supplies such as adult diapers, disposable gloves and skin care cream be needed? Where can you get them? Who pays for them? How do you get rid of them after use?
- If you need help but do not have enough money to hire someone, what can you do?
- If the care receiver needed to call for help from home, is there a way to do so?
- What plan will be in place in case the caregiver is sick or hospitalized; who will take over the caregiver's tasks or duties?



- In case of fire, does the care receiver or the caregiver have an exit plan in place? Or a plan for what happens after the fire?
- In case of a fall, is there a plan in place?

Check for Safety: A Home Falls Prevention Checklist for Older Adults

[https://www.cdc.gov/steady/pdf/check\\_for\\_safety\\_brochure-a.pdf](https://www.cdc.gov/steady/pdf/check_for_safety_brochure-a.pdf). This list helps identify areas of the home that may present a risk of falling.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection/ADRC
2. Benefits Check-up
3. City of San Antonio Senior Services
4. Meals on Wheels San Antonio and Grace Place Alzheimer's Services
5. Project MEND
6. San Antonio Lighthouse for the Blind
1. Texas Department of Family and Protective Services
2. Texas Diaper Bank
3. UT Health San Antonio Caring for the Caregiver







## SECTION 4 What kind of help is out there?



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers

It is important to seek out help when you can. But knowing where to start can be pretty overwhelming! The first step is to identify what kind of help you or the care receiver needs. The second step is to find out if there are any organizations that can provide the help you need. Below are some of the more common things that many caregivers need as well as resources to call to start your search for help.

## **INFORMATION AND REFERRAL**

Alamo Service Connection/ARDC: 210-477-3275 [www.aacog.com](http://www.aacog.com)

- **A**ging and **D**isability **R**esource **C**enter for the Area Agency on Aging.
- Information Center for Community Resources.
- Provides free, short-term services for people 60+ as well as for family or friends caring for someone 60+.
- This is a good place to start. You can share what needs you have and will be provided information on local resources that may be able to help.

## **PRESCRIPTIONS AT A REDUCED COST OR FOR FREE**

It is not unusual for older adults to be on a number of medications at one time. Because the cost of medication is high, it can be hard to afford all that needs to be taken. The good news is that there is help for some of the costs of the medications. There are some agencies that can provide one-time assistance with the costs. Also, some of the drug makers may have programs that help people get their medication at a lower cost or even for free. (There is usually an application that needs to be completed to determine eligibility.)



- It is always very important to share with every doctor the list of medications that are being taken, both prescription drugs and over-the-counter drugs. Many times, one physician does not know what another one has ordered—and the patient ends up taking similar, if not duplicate medication.
- It is important to be on the lookout for drug interactions when taking more than one medication.
- Keep a full list of all of your care receiver's medications, with dosage and how often they are taken so that you can share this with their doctors and pharmacists.
- One pharmacy should be used at all times if possible.





## RESOURCES

Alamo Service Connection/ADRC: 210-477-3275 [www.aacog.com](http://www.aacog.com)

- **A**ging and **D**isability **R**esource **C**enter for the Area Agency on Aging
- Information Center for Community Resources
- Provides free, short-term services for people 60 years of age or older as well as for family or friends caring for someone 60 years of age or older
- The Area Agency on Aging may be able to provide one-time assistance in cost of prescriptions

Family WIZE: 1-800-222-2818 [www.familywize.org](http://www.familywize.org)

- Advocates for deep discounts on prescription medications

Good RX: 1-855 268-2822 [www.goodrx.com](http://www.goodrx.com)

- Good RX compares the prices charged by local pharmacies for prescriptions

## RESPITE

Respite care is a service that provides short-term relief for the main caregivers. The purpose of respite care is to keep you, the caregiver, healthy by allowing you to take a break. Respite care can be provided in the home, in an adult day care center, or in a long-term care facility. Depending on what you need, respite care may be for a few hours, all day or even up to a week. If your loved one is on hospice, check with the agency to see if there is a respite benefit available.

## RESOURCES

Note: Most insurance plans do not cover the cost of respite care. Caregivers may have to use their own funds to pay for respite care. The following agencies can assist you finding respite care.

Alamo Service Connection/ADRC: 210-477-3275 [www.aacog.com](http://www.aacog.com)

- **A**ging and **D**isability **R**esource **C**enter for the Area Agency on Aging
- Information Center for Community Resources
- Provides free, short-term services for people 60 years of age or older as well as for family or friends caring for someone 60 years of age or older
- Can help identify Adult Day Care Centers and Home Health agencies that provide respite care

## TRANSPORTATION

The following service is for people who do not have or do not want to use their own car. The means of transportation provided range from buses to vans to cars. They can take you to the physician's office, daycare facilities, clinics and hospitals.

## RESOURCES

Alamo Service Connection/ADRC

VIA: 210 362-2000 [www.viainfo.net/contact/](http://www.viainfo.net/contact/)

## SECTION 5 Looking Ahead and Planning for the Future



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



It is very important to think about what might happen in the future. This means that you and your care receiver have to talk about how to prepare for a number of possibilities. For example, in many cases, when you have to speak to a medical doctor or a bank, you will have to have written permission to represent the care receiver to get or give information. You also will have to find out where the care receiver keeps the documents that you will need. Are they kept at home, in a safe or somewhere else?

You (and possibly others) will need to speak to the care receiver about a number of serious issues, many of which are quite sensitive—and which the care receiver may not want to discuss. For example:

- Where does he or she want to reside?
- What medical care does the care receiver want to receive? Not want to receive?
- What financial arrangements has the care receiver made or wants to make now?
- Where are important documents such as birth certificate, military service and medical records, bank accounts, proof of ownership of a car and real estate, durable power of attorney and last will?
- Whom does the care receiver want to represent them legally in health and financial matters?

You may be able to talk about these questions with the care receiver alone, or you may have to ask a professional, such as a physician, elder-law attorney, or geriatric care manager for help to find out their wishes. You and the others will have to act as a team in order to prevent problems in the future, such as family fights and/or expensive legal disputes.

Below is a list of four basic legal documents that everyone should have. (For a more comprehensive list of documents that may be useful in the long run, please refer to Appendix A.) If these basic

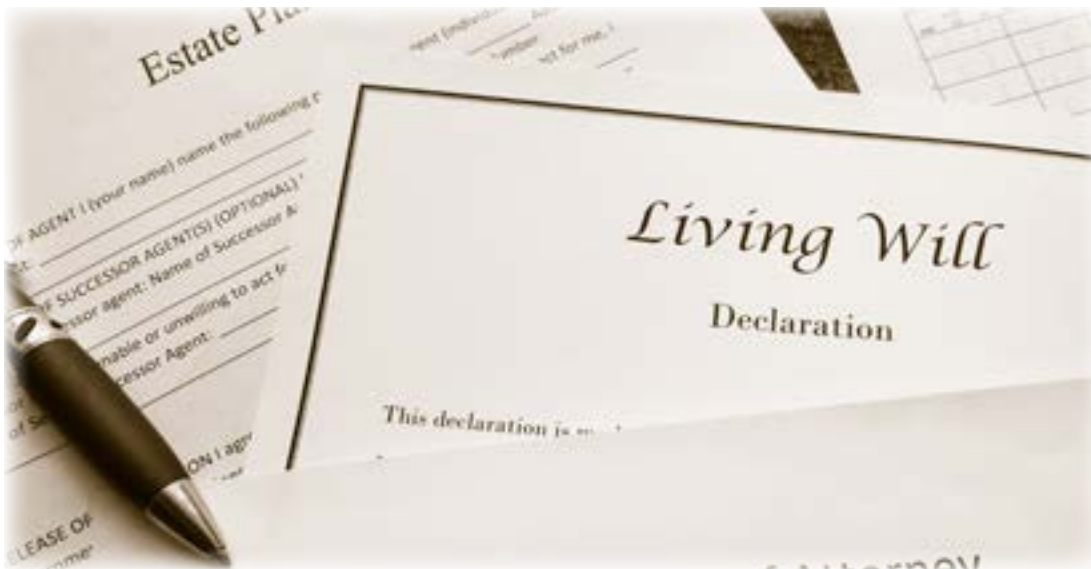


documents have not been prepared, or if you do not know where they are, make sure to get them as soon as possible. These documents have to be signed while the person is still capable of making valid legal decisions. The four basic documents are:

**Durable Power of Attorney:** This document, which remains in effect should the care receiver become incapacitated, names someone who will make financial and other decisions on behalf of the individual who signs it. The person given a Durable Power of Attorney has to act according to the wishes of the person who signed the document.

**Last Will (or Testament):** It expresses the wishes of the person who signs and identifies the “beneficiaries of the estate” or names the people who are to receive the belongings. Also, the Last Will appoints someone as the executor who carries out the desire(s) of the writer of the Last Will.

**Living Will:** This is a written statement that identifies a person’s wishes in regards to “life sustaining treatments” when the person is no longer able to express his or her wishes.



**Power of Attorney for Health Care:** This document authorizes another person to make healthcare-related decisions on behalf of the person. The person given a Power of Attorney has to act according to the wishes of the person who signed the document.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection/ADRC
2. San Antonio Bar Association
3. Texas Legal Service Center
4. National Academy of Elder Law Attorneys - [naela.org](http://naela.org)

Members of NAEAL are attorneys who are experienced and trained in working with the legal problems of older Americans and individuals of all ages with disabilities





Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



## SECTION 6 Legal and Financial Planning



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



It is important to have a conversation about finances with the care receiver in case someone will have to make decisions on their behalf. To avoid problems, you have to find out about money, investments and property—and how to manage them in the future consistent with their wishes. Unless you know



what kinds of accounts there are, you will not be able to help. It is very important that you find out as much as possible about their finances and other matters while you are able to get that information.

Conversations about money are often difficult. Do talk about it when both of you are at ease. You may have to assure the care receiver that this discussion is for their good and that of the people

they care about. (You may want to arrange for an elder law attorney to be present when you talk about finances.) Speak to the care receiver as soon as possible; it will save a lot of money and prevent many headaches for you.

Some important questions to discuss and understand are whether the care receiver has:

- Any bank accounts? Where? Who has access to them? Is there online access to accounts? If so, what are passwords?
- Credit cards and/or other lines of credit?
- An apartment or a house? Is there a mortgage? Where is the deed?
- Property other than their residence? Where are the ownership documents? Who has access to them?
- Investments? Who manages them? Where are the documents related to these investments?
- Medicare and Medicaid, medical insurance, life insurance, long-term care insurance and other insurance? Where are the policies? Who has access to them?
- A safe? Where? Who has access to it?
- Where is the care receiver's Social Security card?
- A car? Where? Is it paid off? Where is the title or proof of ownership? Where is the insurance policy? Who has access to it?
- A pre-paid funeral plan? Any special wishes?
- Monthly expenses? What bills need to be paid and when?
- Annual income? Where does the money come from (Work, savings, pension, Social Security)? Where are the tax returns for the last five years?



If you are appointed the financial manager for the care receiver, be sure to record the reason for every expense and never borrow money from their account. To avoid serious legal problems, using the care receiver's resources/funds must be only on the care receiver's behalf.

If possible, have your appointment as the care receiver's financial manager put in writing by an attorney. Because the relationship is complicated from a legal perspective, consult with an attorney about which of four ways would be best for the care receiver to name you as financial manager. The main possibilities involve creating one of the following documents:

- Durable power of attorney
- Trusteeship
- Representative Payee
- Court appointed guardian (last resort)



While it's always a good idea to consult with an attorney who specializes in family law, estate planning or elder-care law, there are some documents that you can create yourself. See AARP's Advance Directives guide to download your state's advance directives forms.

The care receiver may be reluctant or unwilling to discuss financial matters with you, family and/or friends. In that case, suggest that they talk to a third party, someone who does not stand to benefit from access to their information, such as an attorney, a banker or a financial advisor.

The frail and older adults often fall victims to financial scammers, strangers or family or friends who may take advantage of their loneliness to sell them items they do not need, or ask for money. It's good to always remain vigilant and review financial records such as checkbooks often.







The Consumer Financial Protection Bureau (CFPB) Office for Older Americans will walk financial managers (also called fiduciaries) through the job. This agency will show you how to spot scams and financial exploitation, and tell you what to do if the care receiver is a victim. Note: the CFPB partnered with the American Bar Association Commission on Law and Aging to produce a series of free booklets called Managing Someone Else's Money that can be helpful to you, <https://www.consumerfinance.gov/consumer-tools/managing-someone-elses-money/>.

Warning: If you think that the care receiver has been or is being exploited or abused, call Texas Department of Family and Protective Services at 1-800-252-5400. This is the office that investigates abuse and exploitation. You also may call the police to report your suspicion whether the care receiver lives at home or in a memory care facility or a nursing facility.



A high percentage of people providing care use their funds to help their care receivers financially. This often damages their long-term economic well-being of care providers. There are many governmental programs that make such a sacrifice unnecessary. You may want to talk to an elder-care attorney, a geriatric-care manager, a financial planner or a social worker about these and related financial matters.

There are federal, state and local programs with which you should become familiar. The most important ones are:

**MEDICARE:** 1-800-633-4227 [www.medicare.gov](http://www.medicare.gov)

- Federal Health insurance for persons 65 years of age or older, some younger people with disabilities, people with End-Stage Renal Disease
  - Part A Hospital Insurance
  - Part B Medical Insurance
  - Part C Medicare Advantage, doctor appointments, combining hospital, medical prescription and health-related aspects
  - Part D Pharmaceuticals (drug plans)
- Medicare only covers a very limited rehabilitation time in a long-term care facility. It does not pay for long-term nursing home care
- Medicare requires co-pays and/or deductibles, and the plans change annually

**MEDICAID:** 210-655-8760 <https://www.yourtexasbenefits.com/Learn/Home>

- Health Insurance for persons with low income. Must meet eligibility criteria based on income and assets
- Apply for coverage through the Social Security Administration
- People can have both Medicare and Medicaid (known as dual-eligible) coverage at the same time

- There is a Long Term Medicaid program specifically for nursing home residents. The nursing home staff is able to assist with the paperwork, if eligible
- There is also a Community Medicaid program for older adults and persons with disability. This program can be applied through Health and Human Services

**SOCIAL SECURITY ADMINISTRATION:** 1-800-772-1213    [www.ssa.gov](http://www.ssa.gov)

- The Social Security Administration's website has easy-to-understand information about benefits.
- There also are a number of interactive tools for planning purposes.

**VETERAN'S ADMINISTRATION:** 1-855 260-3274    [www.caregiver.va.gov](http://www.caregiver.va.gov)

- Offers information on benefits for eligible veterans and their families as well as support and services for families caring for veterans.
- Must call to inquire about program eligibility.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection/ADRC
2. Centers for Medicare and Medicaid Services
3. National Academy of Elder Law Attorneys
4. San Antonio Bar Association
5. Social Security Administration
6. TXServes
7. Texas Department of Health and Human Services
8. Texas Veterans Call Center
9. Veterans Service Office



## SECTION 7 Caregiver's Role in Discharge Planning



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



Having your care receiver in the hospital can be stressful. When it is time to start the discharge process, things can move pretty fast. You will most likely be talking to a number of people at different times. In order to keep everything straight and to make sure everything is covered, take the following steps:

- Take charge! Get to know the staff, so they know who you are. Is there a case manager and/or discharge planner?
- Become a transition “coach” or manager.
- Keep records of every event.
- Understand all directions and note medications provided at discharge—ask questions if you don’t understand.
- Make sure follow-up care is received.
- Create a transition checklist:
  - Items to remember when a setting is changing:
    - Information about where and what care is needed after hospitalization
    - Is home health care necessary?
  - Will any adaptive equipment be needed?
    - Is there any lab work or are follow-up appointments needed?
    - Is the home ready for the person to come back?
  - Are grab bars needed in showers, near toilet and elsewhere?
  - Are there steps in the home? Will there need to be a ramp?
  - Are there any medication changes (new medications, stopping a medication, change in dosage)?
  - Will there be any potential side effects from treatments or medications?
  - What kind of “red flags” should you be looking for? And who do you call if you see a problem?
  - What kind of follow-up appointments and treatments, equipment/supplies/home care will be needed after leaving the hospital?
  - Is there food and other necessities at home?
  - Will help be needed for household chores like cooking and cleaning?
  - Is transportation from the hospital available?
  - Does the patient have to follow any special diet? Is there a way to obtain ready-made meals?
  - Let the care receiver's pharmacist and doctor know that the person will be discharged, and make an appointment with the doctor before the discharge plan.



The Caregiver Advise, Record and Enable (CARE) Act requires hospitals to identify patient's designated caregivers and involve them in the discharge planning process.

If the care receiver will be moved to an assisted living facility or nursing home for rehabilitation or more care, then it will be important to do your research on facilities in your area. The local ombudsman at the Area Agency on Aging can help you understanding what choices you have.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection /ADRC
2. AARP
3. Aging Life Care Association









## SECTION 8 Understanding Long Term Care



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



Over time, a person who suffers from long-term illness may become too difficult to care for at home. It may become unsafe to keep them there due to changed behavior or a weakened condition. When that happens, the safest choice left is to admit them to a facility that specializes in memory care or a nursing home. If the person is competent, they should be part of the decision process of where they should or would like to move.

#### TYPES OF LONG-TERM CARE FACILITIES

There are at least five types of facilities that take care of people who have memory problems that range from mild to severe.

- **Adult Day Care.** Their activities may include doing exercises, conducting programs to prevent the loss of mental abilities, and providing musical and other entertainment. They may serve snacks and/or full meals, usually lunch. Most are open only during daytime hours.
- **Assisted Living facilities.** These are for people who are relatively independent but no longer want to or can live at home alone. The services provided range from doing laundry to serving prescribed meals, from playing games to arranging local trips.
- **Memory Care.** Memory care residences are facilities for individuals with dementia. These facilities follow dietary orders, and offer nursing care and physical, occupational and speech therapies. One of their objectives is to keep the residents engaged in as many activities of daily living as possible; for instance, washing hands and face, combing hair, getting dressed, walking, playing games, and listening to music. Memory Care facilities are typically private pay.

- **Nursing Homes.** Nursing homes are for people who require substantial nursing assistance, such as medication administration and wound care. They provide help with activities of daily living; such as, bathing and dressing. These services are considered to be “custodial.” Nursing home care is paid for by the resident or by Medicaid.
- **Skilled Nursing Facilities.** These are often part of nursing homes and are where someone will receive some sort of therapy (speech, occupational or physical). In general, admission to a skilled nursing facility follows a qualifying hospital stay, is short-term, and Medicare may pay for part of it. Residents are responsible for fees not covered by Medicare, such as a co-insurance.

## PAYMENT

Essentially, there are four ways to pay for long-term care:

- Private pay, meaning an out-of-pocket expense.
- Long-term care insurance.
- Medicare. Medicare provides short-term coverage only if the person has a qualified hospital stay and is getting and benefiting from skilled nursing care or rehabilitation therapy. The care receiver is responsible for co-insurance payments.
- Medicaid. Must qualify based on income and asset eligibility and can be applied for once the person has moved to the facility.





## CHOOSING A LONG-TERM CARE FACILITY

Some things to do and look for when choosing a long-term care facility:

- Visit a number of facilities at different times of the day: in the morning, afternoon and evening, including meal times. (Take notes and compare your findings).
- Getting a copy of the staff to resident ratio per shift and a copy of the resident rights, along with the latest Health and Human Services survey or inspection.
- If you visit during a meal time, does the staff wash the hands of the residents before they eat? Do the employees relate to the residents with kindness? Does the staff wash the hands and wipe the mouths of the residents after they have eaten? Do they change the residents' clothing if it gets dirty?
- Compare the menu to the food that is being served. Is it the same? Is the food at the right temperature? Is the food served in an appetizing manner?
- Is someone assisting the residents? Are the assistants standing or sitting while feeding the residents? Are there enough assistants for the number of residents who need to be fed?
- How does the staff relate to the residents? In a respectful and caring way? Ask the residents about the employees who take care of them. Are they afraid of their caretakers? Ask questions



like these each time you visit the facility since there probably are three shifts of employees who take care of each patient every day.

- Is there a schedule of activities for the residents? Is it being followed? Does the facility (every so often) have evening programs, or are the patients just parked in front of a TV after dinner?
- In general, use your eyes, ears and nose when visiting a facility. Your eyes will tell you whether the residents, their belongings, their closets and the floor under their beds are clean. Your ears will tell you whether the environment is pleasant or uncomfortably loud. And your nose will tell you whether the building smells and that cleaning and personal hygiene may be neglected. These findings may indicate that the facility does not have enough employees to take care of its residents.



- Speak to the manager and the head of the nursing department. Ask questions about staffing, staff turnover, food, cleanliness and whatever you are interested in. For example, have there been any complaints to the ombudsman's office? Are there any patients on precautionary measures due to infections? Has there been any facility-wide infections outbreak recently?
- Know that you have the right to see a copy of the most recent government inspection results. Ask for it and review it carefully.
- Try to make sure that the placement is sensitive to your care receiver's cultural background, faith-based, or sexual orientation.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection/ADRC
2. Center for Medicare and Medicaid Services







## SECTION 9 Mental Health Related Services



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers

Taking care of another person, especially if becoming a caregiver is an unexpected role can be very challenging and difficult.

Unfortunately, caregivers and care receivers sometimes suffer from alcoholism, depression or loneliness, or are victims of domestic violence and/or substance abuse. These challenges might result in thoughts of suicide. If you are dealing with any of these problems, know that you can get help.

Hospitals, clinics, physicians, nurses, social workers, clergy, and friends can direct you to nearby specialists and organizations for professional assistance. Nobody should have to fight alone to regain their health.

What follows is a short list of services that deal with these problems on an individual basis or, usually, in a group setting.



## **ALCOHOLISM**

The biggest substance abuse problem in the United States involves drinking alcohol. The problem is complicated because, on the one hand, alcoholic drinks are used to celebrate births, graduations, marriages and other important occasions and, on the other, they often harm the drinker, their family and friends, and society in general. Organizations that deal with this sickness include:

Alcoholics Anonymous: 210-828-6235(English) and 210-409-8524 (Spanish) [www.aasanantonio.org](http://www.aasanantonio.org)

- The service is free and confidential.

Al-Anon for Families of Alcoholics: 1-800-344-2666

Alcohol and Drug Helpline: 1-800-821-4357

## **DEPRESSION and LONELINESS**

Depression and loneliness are silent conditions. They affect many people who choose not to talk about it. Some believe that those who are depressed and/or lonely are weak and do not deserve attention, but they are wrong. It is important to seek help if you experience strong feelings of sadness or isolation.

AARP Foundation: 1-888-687-2277

**<https://connect2affect.org/about-isolation/>**

Alamo Service Connection/ADRC: 210-477-3275 <http://www.aacog.com>

- **A**ging and **D**isability **R**esource **C**enter for the Area Agency on Aging.
- Information Center for Community Resources.

- Provides free, short-term services for people 60 years of age or older as well as for family or friends caring for someone 60 years of age or older.
- May be able to provide mental health counseling for family caregivers.

## **DOMESTIC VIOLENCE**

The victims of domestic violence and abuse range from the very young to the very old, regardless of income, education, gender, social standing or any other classification. Sometimes, caregivers are the ones who are emotionally or physically abused by their care receiver. You need to reach out and get the help that you need as a caregiver. The following organizations help victims of abuse:

- Bexar County Family Justice Center: 210-631-0010 [www.bcfjc.org/](http://www.bcfjc.org/)
- Family Violence Prevention Services: 210-733-8810 <https://fvps.org/>
- National Domestic Violence Hotline: 1-800-799-7233
- National US Child Abuse Hotline: 1-800-422-4453



## **SUBSTANCE ABUSE**

The misuse of pharmaceuticals and other drugs is in the news every day. It affects people of all ages, in small and large communities throughout the United States. The problem is getting worse, and often contributes to rapes, robberies, assaults and killings. Call one of the following numbers if you know someone who requires help:

- Alcohol & Drug Abuse Hotline: 1-800-729-6686
- National Council on Alcoholism and Drug Dependence Hopeline: 1-800-622-2255
- National Institute on Drug Abuse Hotline: 1-800-662-4357
- National Helpline for Substance Abuse: 1-800-262-2463



- Texas Substance Abuse and Mental Health Services Administration: 1-877-726-4727
- [www.samhsa.gov/treatment/](http://www.samhsa.gov/treatment/)
- Texas Department of State Health Services, Division of Mental Health /Substance Abuse Services:  
1-800 252-8154 [www.dshs.state.tx.us/mhse-rights/](http://www.dshs.state.tx.us/mhse-rights/)
  - Provides services for persons with mental health and substance abuse issues.
  - Extension #1 assists veterans who are deaf or hard of hearing.

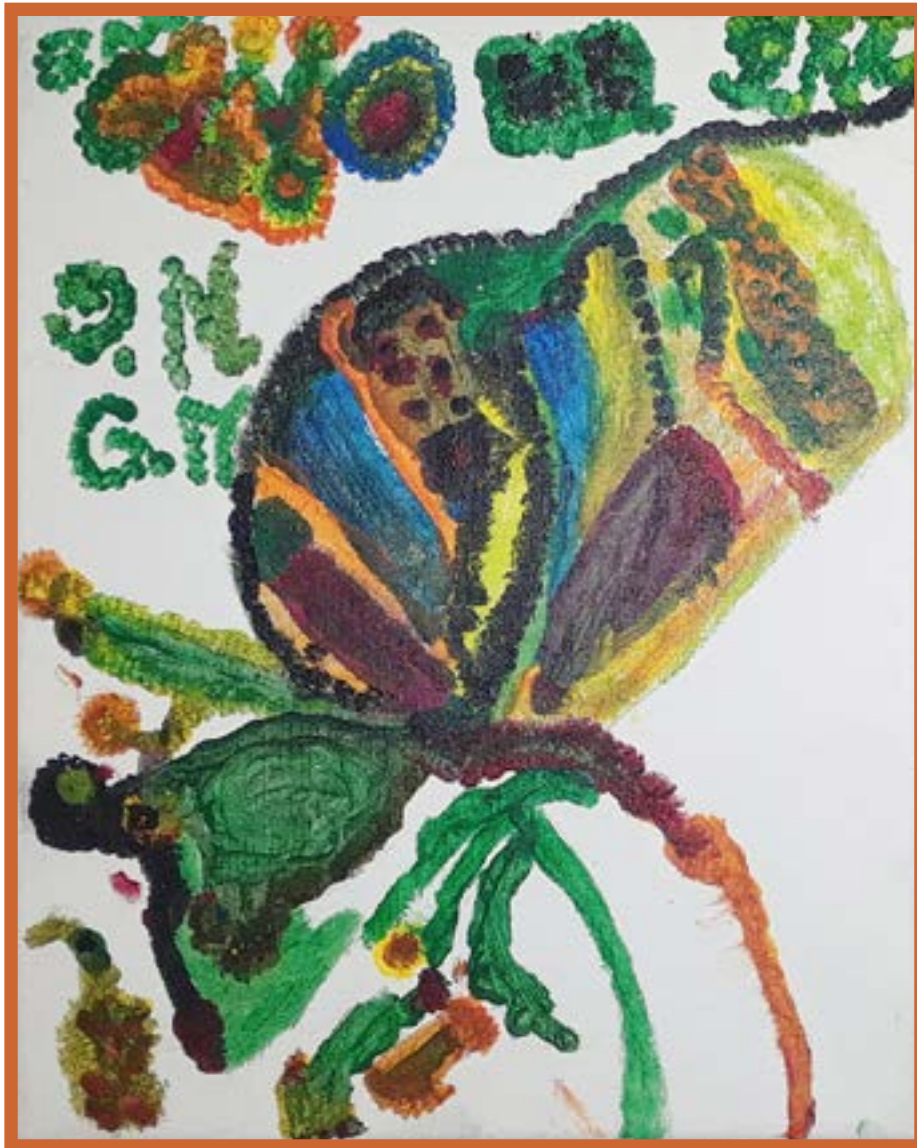
## **SUICIDE PREVENTION**

Thousands of people in the United States kill themselves every year, including veterans. People thinking of committing suicide can call one of the following numbers to request assistance:

- National Suicide Prevention Hotline: 1-800 273-8255 <https://suicidepreventionlifeline.org/>
- San Antonio Police Department, Crisis Intervention Team (CIT): 210-335-6000
- Suicide and Crisis Lifeline 988



## **SECTION 10    Staying Socially Connected in Person and Online**



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers

In your day-to-day duties as a caregiver, have you found yourself having less time for connecting with others? Or does the idea of connecting with others seem like an overwhelming thought and “one more thing to do?” Maybe your friends do not reach out as often as they used to. For many caregivers, it is not unusual to feel that your caregiving responsibilities have made it hard to connect or interact with others. Caregiving can be isolating.



As human beings, we need to be around others. We need that conversation. We need that sense of community and encouragement. That is not to say that spending time away from others is a bad thing. However, since caregiving is a full-time responsibility sometimes it becomes the norm to not interact with others and it is important to avoid that if possible. Due to the pandemic, the impact of isolation has been highlighted more than ever. Isolation can lead to loneliness, which can lead to depression and other health issues. According to research, social isolation can lead to increased risk of dementia, heart disease and stroke. Loneliness is associated with higher risk of depression, anxiety and suicide. While not everyone experiences these effects of isolation, even occasional feelings of isolation can lead to some challenges with physical and mental issues.

Here are some steps to connecting:

1. Carve out some time to connect with others. Even if it is finding time for a 20-minute phone call with a friend or connecting with a group online, it does not have to be a long period of time.
2. Join a support group. Hearing from people walking in your shoes can go a long way to not feeling so alone.
3. Let your friends know that you want to be included. Are they meeting for a book club, coffee or a movie? Let them know that you need some “friend time”.
4. Rediscover a hobby and connect with a group who shares your interest. If it is hard to get to a group, there may be some online options.
5. Take an online class. The role of the online community has been found to be beneficial for connections when the in person meetings are not an option.

You do not need to have a busy social schedule but do try to connect with someone or a group on a regular basis. A little connection can go a long way.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection San Antonio Oasis
2. Caregiver SOS
3. Oasis Silver Connect
4. San Antonio Oasis
5. Senior Planet from AARP
6. UT Health San Antonio Caring for the Caregiver





## SECTION 11 Self Care



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers



When you are so busy doing all that you do as a caregiver, it is easy to let your own needs take a back seat. Too often as a caregiver, it is your doctor appointments that don't get scheduled, your meals that are eaten on the run, and your medications that are not picked up so you can purchase the medications of the care receiver. The idea of taking a break for yourself is not even on your radar. While it is understandable that you want to do everything you can for the care receiver, it is equally important for you to take care of yourself. As a caregiver, you give and give and give. But if all you do is give and you don't take care of yourself, and 'refill your cup', then you may reach a point, both physically and mentally, where it will be hard to continue to help. Stress can have a very negative impact on your physical, mental and emotional health. The better you take care of your needs, the better position you will be in to provide care to someone else. It is not selfish to take steps to care for yourself, it is a necessity!

So what are some steps you can do to take care of yourself? Here are some ideas to get started:

- Exercise regularly:
  1. Take a walk.
  2. Work in the garden.
  3. Find a class, in person or online.
  4. Break the exercise up into manageable time frames.
- Seek and accept the support of others:
  1. This includes talking to a trusted counselor, friend, or pastor.
  2. Join a support group. You can find some that meet in person or online. Talking to others who are also providing care can really help.

- Identify and acknowledge your feelings, you have a right to ALL of them:
  1. Write about your feelings in a journal.
- Change the way you view situations:
  1. When something unplanned happens or you respond to a situation in a way that you wish you hadn't, instead of focusing on the negative, take stock of all the good that you do.
- Incorporate stress management techniques into your daily routine:
  1. The stress you may be experiencing may not go away, but learning how to manage it is the key to making sure it doesn't overwhelm you.
  2. If you don't have a lot of time, even finding 10 or 15 minutes to practice a stress management technique can go a long way.



3. What works for one person may not work for you. Try different techniques until you find one or two that really help. Some examples are meditation, journaling, being creative, or imagery.
- Get proper rest and nutrition:
    1. Your body needs both of these to keep going!
  - Take a break (also known as respite):
    1. Can a friend or family member come stay with the care receiver for a couple of hours?
    2. Is there an agency that will provide respite care?
    3. Is Adult Day Care an option?
  - Practice pleasant and nurturing activities that bring you joy:
    1. Read a good book.
    2. Get a massage.
    3. Connect with a friend or a group of friends.
    4. Play an instrument or take up a hobby.
    5. Take a drive.
  - Get help:
    1. You don't have to do everything on your own.
    2. Make a list of all that you do and determine if there are some tasks that others can do, such as:
      - Take the care receiver to the doctor.



- Manage the finances of the care receiver.
- Mow the lawn.
- Run to the grocery store or pharmacy.
- 3. Are there any other family members who can help? If there are no family members available, are there friends/neighbors/church members who can help?
- Get organized:
  1. Develop a routine and stick to it as much as you can.
  2. Keep a notebook to have everything in one place.
    - Calendar of appointments.
    - List of medications.
    - Contact information of people you need to reach such as medical providers, pharmacies etc.
    - Important documents such as Power of Attorney, Advanced Directives.
    - Notepaper to keep track of what is said at appointments.
- If you belong to a faith community, explore support available
  1. Participate in weekly faith gatherings to focus on your faith.
  2. Connect with a spiritual small group to support you through your journey.
  3. Spend time reading, praying, meditating or journaling your thoughts and emotions in the context of your faith.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection/ADRC
2. Alzheimer's Association of San Antonio and South Texas
3. AARP
4. Caregiver SOS through the WellMed Charitable Foundation
5. Eldercare Locator
6. City of San Antonio Senior Services
7. Family Caregiver Alliance
8. UT Health San Antonio Caring for the Caregiver



## SECTION 12 Caring for Someone with Dementia



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers

Caring for someone with dementia is a full-time job (if not two or three jobs at once). As the disease progresses, the demands on you will also grow. While it may seem overwhelming at times, following these tips can help you keep some level of control over what is happening and what needs to be done.



#### Tips for caring for someone with dementia

1. Talk to care receiver's doctor about testing available for a diagnosis.
2. Learn as much as you can about the disease:
  - a. Contact the Alzheimer's Association or other community resources:
    - i. The Alzheimer's Association has a 24 hour/7 day a week hotline which is staffed by specialists and clinicians assisting with topics such as:
      1. Symptoms and stages of Alzheimer's and other dementias
      2. Managing behaviors
      3. Safety issues
      4. Medication treatment options
      5. Strategies to reduce caregiver stress
      6. Legal and financial documents for future care
      7. Local resources
  - b. Talk to other caregivers who are caring for someone with dementia.
  - c. Join a support group.
  - d. Understand that there are some things you can change, and some things you cannot. Learning and accepting the difference can go a long way.
  - e. Skim *The 36-Hour Day: A Family Guide* by Nancy L Mace MA and Peter V Rabins, MD, MPH. Treat it as a reference book. Some of the topics may not apply to you or the care receiver.



3. Accept help or ask for help. Do not do this alone!
  - a. Get help from family and friends.
  - b. Reach out to community resources.
  - c. Talk to medical professionals.
  - d. Be specific as to what would be helpful.
4. Make a plan:
  - a. Make sure legal documents are current.
  - b. Determine if any home modifications need to be made.
5. Understand that the behaviors you are seeing are caused by the disease and not the person you are caring for. You will need to change your communication style with your care receiver. Be patient, try not to get angry, and remember it's the disease, not the person, that is causing the behavior.
6. Listen with your ears, eyes and heart:
  - a. It is not always possible for the person with dementia to tell you what is going on. Sometimes you have to be a detective to find out what is going on.
  - b. Watch for body language and other cues.



- c. Be ready to distract the care receiver with other activities in order to decrease agitation.
7. Keep things as simple as possible:
  - a. Too many things going on at one time can be confusing for the person with dementia and can cause frustration.
  - b. Keep the volume of TV or music low.
  - c. Keep areas well lit.
  - d. Label things if appropriate.
8. Take care of yourself:
  - a. Take a break .
  - b. Eat well, exercise, sleep.
  - c. Take the time to do something you enjoy.



- d. If you feel depressed, this is not something that you can just 'snap out of'. Seek help from your doctor, nurse or social worker.
- e. Don't let yourself become isolated:
  - i. It is important to connect with others.
  - ii. Find a friend to talk to on a regular basis.
  - iii. Join a support group.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. Alamo Service Connection/ADRC
2. Alzheimer's Association of San Antonio and South Texas
3. AARP
4. Aging Life Care Association
5. Caregiver SOS through the WellMed Charitable Foundation
6. Family Caregiver Alliance
7. UT Health San Antonio Caring for the Caregiver

## SECTION 13 End of Life Care



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers





It is very hard to talk to people about the end of their lives. It is something most people don't want to think about, but it is an important conversation to have. Finding out the wishes of the person you are caring for will help you know how they would like to live and be treated towards the end of life. This conversation will be tough for both of you. The care receiver may not be able to nor want to face what is happening, neither their illness nor mortality. For you, it means losing the person that you care for. However, you want the person you are caring for to be comfortable and to have their wishes met.

There are different types of care someone can receive at the end of his or her life.

**Palliative Care:**

- Palliative care is the medical care for people living with a serious illness. The goal is to control pain and manage symptoms. You can have palliative care while you are being treated for the illness.
- The people working to provide palliative care include nursing aides, nurses, social workers, therapists, chaplains and other professionals. They work together to provide care according to the wishes of the patient. The team focuses on the physical, psychosocial, and spiritual distress of the dying person while also paying attention to their family and friends.
- The care receiver doesn't have to give up their doctor. The palliative care team provides an extra layer of support.
- If you are interested in this type of care, talk to the care receiver's doctor about how to get started.

## Hospice Care:

- Hospice care refers to the medical supportive care provided to someone who is in the final stage of a terminal illness. The purpose of hospice care is to keep the person comfortable and pain-free rather than prolonging their life. This begins after the treatment of the disease stops.
- The people working for a hospice agency include nursing aides, nurses, social workers, therapists, chaplains and other professionals. They work together to provide care according to the wishes of the patient. The team focuses on the physical, psychosocial, and spiritual distress of the dying person while also paying attention to the patient's family and friends.
- Hospice services are provided wherever the care receiver is located, such as the home, nursing home or hospital.
- A doctor must determine if a person is eligible for hospice. Please speak to the care receiver's doctor to learn more.

Agencies you can contact for more information (please see resource page in appendix for contact information):

1. American Academy of Hospice and Palliative Medicine
2. Hospice Foundation of America
3. National Association for Home Care & Hospice
4. National Hospice and Palliative Care Organization



Artwork provided by Bihl Haus GO!  
Arts program participants at  
Grace Place Alzheimer's Activity Centers





# APPENDIX



Artwork provided by Bihl Haus GO!  
Arts program participants at Grace Place Alzheimer's Activity Centers

# APPENDIX A

## IMPORTANT DOCUMENTS

It is important to have available the following documents in case of a severe illness or the death of the care receiver and even yourself. The list is long, and there may be other papers that you might require in the future. Please note: the documents are listed in alphabetical order, not according to their importance since that will depend on each person:

- ☐ Adoption papers
- ☐ Agreement between parties who live together
- ☐ Bank accounts, including checking, saving and investment. Also, depending on the bank, a power of attorney granting another person access to these accounts
- ☐ Birth certificate. Note, if it is written in a language other than English, you may be required to have a notarized translation of it
- ☐ Burial-related wishes, including documents, such as cemetery deeds
- ☐ Contracts, including rentals and agreements with residential facilities; for instance, memory care units and nursing homes
- ☐ Court documents appointing someone to make financial and health-related decisions for someone declared to be incapacitated
- ☐ Deeds to property for residences, land, investment properties and timeshares
- ☐ Death certificate of a deceased spouse
- ☐ Driver's license/organ donation card
- ☐ Green card or US passport
- ☐ HIPAA form authorizing healthcare providers to give a specific party medical information about a patient
- ☐ Immigration documents. Note, if they are written in a language other than English, you may be required to have a notarized translation
- ☐ Income tax returns, both personal and business
- ☐ Information on debt such as loans outstanding and mortgages
- ☐ Last will
- ☐ Life insurance. Name(s), address, agent(s), policy number(s)
- ☐ List of persons and agencies involved in the care of a person who is unable to make decisions. For instance, family members and friends, attorney(s) and physician(s). [Include a note about their identity or role, complete addresses, e-mail address, and telephone number(s).]
- ☐ Long-term care insurance policies

- ☐ Marriage certificate
- ☐ Membership in organizations that provide benefits, such as those related to burial
- ☐ Military records, especially DD form 214 Certificate of Release or Discharge from Active Duty. Veteran benefits
- ☐ Naturalization papers
- ☐ Pension or retirement information
- ☐ Personal Article Floaters (insurance) covering jewelry and other high-value items
- ☐ Powers of attorney to gain access to Social Security as a “payee” representing another person
- ☐ Power of attorney from a bank; some banks will not give access to someone else’s account unless the owner has signed an authorization, on the bank’s form, allowing a specific third-party access.
- ☐ Power of attorney naming another person to make financial and other decisions when the signer is no longer able to decide. The power of attorney should be “durable” or valid after the person granting such power is no longer able to make judicious (or responsible) choices.
- ☐ Power of attorney for health-related decisions. It authorizes an agent to make healthcare decisions on behalf of the grantor when that person has become unable to decide. Health-related powers of attorney address treatment desired and unwanted, ranging from surgery to feeding and other decisions.
- ☐ Retirement account(s)
- ☐ Safety boxes: access codes and location
- ☐ Separation and divorce papers
- ☐ Social Security number/card
- ☐ Title(s) to motor vehicles and boats
- ☐ Trusteeship(s) that name another person to manage one’s estate



## APPENDIX B

# DEFINITIONS OF TERMS

**ASSISTED LIVING COMMUNITIES:** Offer help with activities of daily living (or ADL), such as bathing and dressing.

**DAYCARE:** Services to keep clients busy doing, among other activities, exercises, puzzles, and singing. Snacks and one or two meals are also offered.

**HOME HEALTH CARE AGENCIES:** offer nursing services such as wound care, medication administration, and physical and occupational therapies.

**HOSPICE:** Provides care to patients (and families) facing a life-threatening illness. Hospice emphasizes palliative care rather than curative treatment; the focus is on symptom relief rather than healing. It provides comfort to the dying as well as to their family and friends. Hospice care is offered in the person's residence, be it at home or in a residential facility.

**MEMORY CARE facilities:** Provides residential care for individuals suffering progressive cognitive disorders, such as Alzheimer's and Lewy Body Dementia.

**NURSING HOMES:** Provide nursing care around the clock. Some offer specialized or rehabilitative treatment.

**OCCUPATIONAL THERAPY:** Small-muscle rehabilitation treatment to improve skills used daily at home and at work.

**PERSONAL CARE:** The caregiver provides assistance with activities of daily living (ADL) such as bathing, dressing, and transferring from bed to chair.

**PHYSICAL THERAPY:** Large-muscle rehabilitation treatment to strengthen muscles to improve balance, coordination, and mobility.

**RESPIRATORY CARE:** Services for people with cardiopulmonary problems who have difficulty breathing.

**RESPIRE CARE:** gives a brief time off to the caregiver during which an agency provides hands-on services to the patient. The relief is short-term.

**SPEECH THERAPY:** Treatment of cognitive skills, language, speech and swallowing difficulties.

**TRANSPORTATION:** Refers to taking the patient to and from medical appointments and other necessary errands.

**NOTE:** For specific information about these services in San Antonio, contact the Aging and Disability Resource Center, The Alamo Service Connection, 210-477-3275. The Alamo Service Connection is funding through the Alamo Area Council of Governments (AACOG).

## APPENDIX C

# PROFESSIONALS WHO CAN ASSIST YOU

AIDES, assist with dressing, buying supplies, preparing food, and keeping the premises clean.

AUDIOLOGISTS, provide assistance regarding hearing problems.

DAYCARE CENTERS and RESPITE CARE offer support, opportunities for a patient to interact with others, and allow you to take a break for a few hours or a couple of days.

DIETITIANS, provide assistance regarding diets and meal preparation.

NURSES of VARIOUS SPECIALTIES, such as practitioners.

OCCUPATIONAL THERAPISTS, offer assistance regarding maintaining skills and acquiring adaptive equipment.

OPHTHALMOLOGISTS, OPTICIANS AND OPTOMETRISTS, offer assistance regarding eyesight.

PHYSICAL THERAPISTS, provide assistance regarding moving and exercise.

PHYSICIANS of VARIOUS SPECIALTIES, such as neurologists and psychiatrists, who establish a plan of care.

PODIATRISTS, provide assistance regarding comfort standing and walking.

PSYCHOLOGISTS, help with relationships and feelings such as depression, stress and anxiety.

PLUMBERS, ELECTRICIANS, CARPENTERS, and MOVERS, may change the room(s) of the patient according to need.

SOCIAL WORKERS, complete paperwork, decide on appropriate placement, obtain equipment, and modify the patient's home according to need.

SPEECH THERAPISTS, provide assistance with problems swallowing and talking.

NOTE: the personnel listed above may be employed by the government, private and non-profit agencies, and/or by you.

# APPENDIX D

## RESOURCES

### **AARP** [www.aarp.org/caregiving](http://www.aarp.org/caregiving)

- Provides information on a variety of topics about caregiving as well as national resources
- Discharge planning guide “Prepare to Care” <https://www.aarp.org/caregiving/prepare-to-care-planning-guide/>

### **Aging Life Care Association** [www.aginglifecare.org](http://www.aginglifecare.org)

- A holistic, client-centered approach to caring for older adults or others facing ongoing health challenges

### **Alamo Service Connection/ADRC: 210-477-3275** [www.aacog.com](http://www.aacog.com)

- **A**ging and **D**isability **R**esource **C**enter for the Area Agency on Aging.
- Information center for community resources. This is a good place to start your search for available help in the community.
- Provides free, short-term services for people 60 years of age or older as well as for family or friends caring for someone 60 years of age or older.
- Family caregiver support program that may be able to provide minor home modifications, durable medical equipment, limited in home services and respite
- Legal awareness program that can provide assistance with basic legal documents
- Ombudsman program is an advocacy program for residents in assisted living and nursing homes in the area. The ombudsman can answer questions about local long-term care facilities as well as assist in what to look for when choosing a facility.

### **Alzheimer’s Association of San Antonio and South Texas: 1-800-272-3900** [www.alz.org/sanantonio](http://www.alz.org/sanantonio)

- Provides education and support groups to care receiver and providers.
- There is a 24-hour helpline where you can talk to an expert on any topic related to Alzheimer’s Disease or a related dementia
- The Community Resource Finder allows you to search for local resources online [alz.org/crf](http://alz.org/crf)

### **American Academy of Hospice and Palliative Medicine:** [www.aahpm.org](http://www.aahpm.org)

### **Benefits Check-up:** [www.benefitscheckup.org/](http://www.benefitscheckup.org/)

- The site is a screening tool for federal and state programs that help pay for utility bills, meals, and prescriptions. Some benefits are income-related.
- Demographic and income/asset information is entered into a screening tool and a report on potential benefits and services for which you or the care receiver may be eligible is provided.



**Caregiver SOS through the WellMed Charitable Foundation: 1-866-390-6491 [www.caregiversos.org](http://www.caregiversos.org)**

- Provides education, information and support to family members and friends providing care to an older person.
- Caregiver Specialists are available to provide information and support on how to manage caregiving responsibilities.
- Teleconnection program that offers one hour learning sessions over the phone.

**Centers for Medicare and Medicaid Services: 1-800-632-2273 [www.medicare.gov](http://www.medicare.gov)**

- The following site can help you find and compare nursing homes in your area: <https://www.medicare.gov/nursinghomecompare/search.html?>

**City of San Antonio Senior Services: 210-207-7172 [www.sanantonio.gov/humanservices/forseniors](http://www.sanantonio.gov/humanservices/forseniors)**

- The programs offering include fitness, health and wellness, nutrition, personal improvement, and transportation for San Antonio residents.

**Eldercare Locator: 1-800-677-1116 [www.eldercare.acl.gov/public/index.aspx](http://www.eldercare.acl.gov/public/index.aspx)**

- Connects caregivers to local services by city, topic, or ZIP code.

**Family Caregiver Alliance: 1-800-445-8106 [www.caregiver.org](http://www.caregiver.org)**

- Offers information and resources to caregivers. You will find a number of tip sheets on how to manage a range of issues many caregivers face.

**Hospice Foundation of America: [www.hospicefoundation.org](http://www.hospicefoundation.org)**

**Meals on Wheels San Antonio and Grace Place Alzheimer's Services: 210-735-5115 [www.mowsatx.org/services](http://www.mowsatx.org/services)**

- Delivers meals, friendly visits, and safety checks to adults unable to leave their homes.
- Provides services for caregivers of those living with Alzheimer's and their loved ones including support groups, social gatherings, adult day services, and more .

**National Association for Home Care & Hospice: [www.nahc.org](http://www.nahc.org)**

- Offers information on selecting a homecare provider and hospice.

**National Academy of Elder Law Attorneys: [www.naela.org](http://www.naela.org)**

- Members of NAEALA are attorneys who are experienced and trained in working with the legal problems of older Americans of all ages with disabilities

**National Hospice and Palliative Care Organization: 1-800-658-8898 [www.nhpco.org](http://www.nhpco.org)**

- Provides free resources, like advance directives, to help decide the services one wants.

**Project MEND: 210-223-6363 (MEND) [www.projectmend.org](http://www.projectmend.org)**

- Provides refurbished medical equipment and other assistive technology at no cost
- Some examples include wheelchairs, power scooters, hospital beds, tub transfer benches and walkers.

**San Antonio Bar Association: 210-227-8822 [www.sanantoniobar.org](http://www.sanantoniobar.org)**

- Voluntary professional association for attorneys in the San Antonio area
- Lawyer Referral Service
- Elder Law Attorneys

**San Antonio Lighthouse for the Blind: 210-533-5195 [www.salighthouse.org](http://www.salighthouse.org)**

**San Antonio Oasis: 210-236-5954 [www.san-antonio.oasisnet.org](http://www.san-antonio.oasisnet.org)**

- Educational classes for all people 50 years of age or older

**Silver Connect: 210-756-5551**

- Connect with friendly volunteers for emotional support, reassurance, and resources  
Monday-Friday 5:00-9:00  
Saturday-Sunday 9:00am-9:00pm

**Senior Planet from AARP : 210-504-4862 [www.seniorplanet.org](http://www.seniorplanet.org)**

- Online classes
- 1 to 1 tech tutoring

**Social Security Administration: 1-800-325-0778 [www.ssa.gov](http://www.ssa.gov)**

**Texas Department of Family and Protective Services: 1-800-252-5400 [www.txabusehotline.org](http://www.txabusehotline.org)**

- Adult Protective Service investigates allegations of abuse, neglect, and financial exploitation. One of their goals is to keep the person in his/her own home safely.
- When maltreatment is confirmed APS provides or arranges services to resolve the situation.
- These services may include case management, homecare, social services, arranging healthcare and other resources.
- Must be 65 or older or an adult with a disability.

**Texas Diaper Bank: 210-731-8118** [www.texasdiaperbank.org](http://www.texasdiaperbank.org)

**Texas Health and Human Services: 211 Texas or (877) 541-7905** [www.hhs.texas.gov/services/aging](http://www.hhs.texas.gov/services/aging)

**Texas Legal Service Center: 1-800-622-2520** [www.tlsc.org](http://www.tlsc.org)

- Non-profit organization of attorneys, paralegals and partner organizations who provide legal advice, referrals, counseling and advocacy to those in need.
- Services are free, but there are eligibility requirements.

**Texas Veterans Network: 1-888-724-8387** [www.aacog.com/495/Veteran-Programs](http://www.aacog.com/495/Veteran-Programs)

- Connects Veterans to a network of providers of a wide range of services.

**Texas Veterans Call Center: 1-800-252-8387**

**UT Health San Antonio Caring for the Caregiver: 210-450-8862** [www.utcaregivers.org/](http://www.utcaregivers.org/)

- Provides support, education and information about resources to caregivers of persons with dementia.
- Classes are available to learn about various aspects of dementia as well as how to provide hands on care.

**Veterans Service Office: 210-335-6775** [www.bexar.org/509/Military-and-Veterans-Services-Center](http://www.bexar.org/509/Military-and-Veterans-Services-Center)

- The VSO assists veterans and their dependents with applications for compensation, pensions and other benefits.

**WellMed Charitable Foundation: 1-866-390-6491** [www.wellmedcharitablefoudation.org](http://www.wellmedcharitablefoudation.org)

- Caregiver support services
- Senior Activity Centers
- Virtual Senior Center



# NOTES

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